

ST ANSELM'S CATHOLIC PRIMARY SCHOOL

CHARGING & REMISSIONS POLICY STATEMENT

Learning and growing together through prayer, belief and love

This policy was reviewed by the Resources Committee of the Governing Body on **11th October 2023** and presented to and approved by the full Governing Body on **18th October 2023**.

This policy will be reviewed annually



Headteacher	Signature 	Date 18.10.23
Chair of Governors	Signature 	Date 18.10.23
Review Date	October 2024	

Statement of Intent

The Governing Body recognises the valuable contribution that a wide range of activities such as clubs, some musical instrument tuition, trips and educational visits can make towards pupils' education and mental, physical and spiritual wellbeing and they wish to encourage such activities at St Anselm's.

However, the Governors also recognise that for such activities to be successfully provided additional financial support must be sought from those parents or carers who are prepared and able to contribute to such activities.

Charging and Remissions

Consequently, the Governors' policy concerning financial charges and the remission of such charges when appropriate shall be as follows:

- (a) Charges may be made for individual tuition in playing a musical instrument.
- (b) Charges **may** be made for the cost of materials in food studies, art, design and technology lessons and craft projects lessons, provided parents or carers have indicated that they wish to own the finished article.
- (c) Voluntary contributions will be requested of parents or carers towards the cost of some educational visits. Where a parent or carer feels unable to make such a contribution, the governors and staff will ensure that his or her child is not treated in any way differently from any other child on that visit. If there are insufficient numbers able to afford the trip it may be cancelled.
- (d) In the case of any family hardship which might make it difficult for a pupil to take advantage of any activity for which a charge may be made, in the interest of the child, the Governors urge parents and carers to contact the school to apply **in confidence** for a remission of charges.
- (e) The decision to remit part or all of the charges will be made by the Headteacher in consultation with the Chair of Governors and will be subject to availability of funds. Governors have agreed that such expenditure will not exceed a total of **£1000** in the course of one academic year.
- (e) Pupils in receipt of Pupil Premium will not be charged for school activities and class visits.

Signed on behalf of the Governing Body



Chair of Governors