

Acceptable use of the school's ICT facilities and internet: agreement for KS1 pupils and parents/carers

Name of pupil:

Class:

When I use the school's ICT facilities (computers/equipment), I will follow the SMART rules:

S

Safe
I will keep myself safe by being careful not give out personal information when I am chatting or posting online. This includes my address, email address, phone numbers and passwords.

M

Meet
I will never **meet** up with an online friend. Meeting someone I have been talking to online can be dangerous. Remember online friends are still strangers, even if you have been talking to them for a long time.

A

Accept
I will not **accept** emails or messages from people I don't know. I will only click on Icons and Links when I know they are safe in case the they contain virus'.

R

Reliable
Someone online might lie about who they are and information on the internet may not always be true. I should always check information by looking at other websites, in books or with someone who knows.

T

Tell
I will always **tell** an adult if I am worried about anything I have found or seen or heard on the internet.

I will:

- use kind and polite language when talking to other people online or in emails
- keep my password safe and not share it with others and I will not use anybody else's log in or password
- not give my personal information to anybody
- tell a teacher or a member of staff I know immediately if I find anything on a school computer or online that upsets me, or that I know is mean or wrong.
- let the Safeguarding Lead- Mrs O'Connell or Online Safety Lead- Mrs Millar know if I am worried about anything online or I feel unsafe online.
- always be responsible when I use the school's ICT systems and internet.

I understand that the school will use the behaviour policy if I do certain unacceptable things online, even if I'm not in school when I do them.

Signed (pupil):

Date:

Parent/carer agreement: I agree that my child can use the school's ICT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school's ICT systems and internet, and for using personal electronic devices in school, and will make sure my child understands these.

Signed (parent/carer):

Date: